



DCM Proof of Residency Requirements

As stated in the New Student Registration Checklist, parents/guardians wishing to enroll a student in the Deer Creek-Mackinaw School District must provide proof of residency. Illinois law generally provides that the residence of the person who has legal custody of the student. Only students who are residents of the District may enroll in and attend school in the school district on a tuition-free basis. In most cases, the person with custody of a student must reside in the District in order for the student to be deemed a resident. **To assist the District in determining residency, this form must be completed.** The District may investigate the residency of any student before or after enrollment and may require the involved persons to provide additional information to be considered by the District in determining residency. A student will not be enrolled and will not be allowed to attend school until residency has been verified with the District.

THREE total documents are required. One item from Category 1 and two items from Category 2, as listed below:

Category 1 (one document)

- Most recent property tax bill and proof of payment, e.g. canceled check or Form 1098 (homeowners)
- Mortgage papers (homeowners)
- Signed and dated lease and proof of last month's payment, e.g. canceled check or receipt (renters)
- Letter from manager and proof of last month's payment, e.g. canceled check or receipt (trailer park residents)
- Letter of residence from landlord in lieu of lease (7:60-AP2, E1)
- Letter of residence to be used when the person seeking to enroll a student is living with a District resident (7:60-AP2, E2)

Category 2 (two documents)

- Driver's License
- Vehicle Registration
- Voter Registration
- Most recent cable television and/or credit card bill
- Current bank statement
- Current public aid card
- Current homeowners/renters insurance policy and premium payment receipt
- Most recent gas, electric and/or water bill
- Current library card
- Receipt for moving van rental

For students who are homeless and eligible for enrollment under the Illinois Education for Homeless Children Act, or are enrolling based on the determination of the Department of Children and Family Services (DCFS), please attach evidence.